



# Padmavani Arts & Science College for Women

(Affiliated to Periyar University)

(Recognised under section 2(f) & 12(B) of UGC Act, 1956,  
NAAC Accredited & An ISO 9001:2008 certified institution)

## MINUTES OF THE MEETING OF GOVERNING COUNCIL FOR THE ACADEMIC YEAR 2018 – 2019

The 13<sup>th</sup> Governing Council meeting of Padmavani Arts and Science College for Women was held on 20<sup>th</sup> May 2018 at 10:30 am at the Chairman Chamber of the College.

Members present were as follows:

S. No.	Name and Address of the Members	Position in the Governing Council
1	Shri. K. Sathiyamoorthy	Chairman
2	Shri. K. Duraisamy	Secretary
3	Smt. Padmavathi Duraisamy	Directress
4	Smt. Esaivani Sathiyamoorthy	Directress
5	Dr. N. Subburaj	Principal
6	Dr. K. Senthilnathan, Professor, Department of Physics, VIT University, Vellore – 632 014.	Academic Expert
7	Dr. K. M. Govindaraju, Assistant Professor, Department of Chemistry, PSG College of Arts and Science, Coimbatore – 641 014.	Academic Expert
8	Dr. S. Venkatesan, Professor, Department of Environmental Sciences, Periyar University, Salem – 636 011.	University Nominee
9	Dr. Sonia R Feddrick, Head, Department of Physics	Senior Faculty Member
10	Mrs. S. Ponmani, Assistant Professor, Department of Biotechnology	Senior Faculty Member
11	Mrs. R. Kirubakumari, Head, Department of Computer Science	Senior Faculty Member
12	Mr. M. Ravikumar, Managing Director, Sri Lakshmi Earthing Private Limited, P. N. Palayam, Coimbatore – 641 037.	Industry Expert
13	Miss. A. Divya, Assistant Professor, Department of English	Alumni Nominee
14	Dr. P. Muthukumar	Administrative Officer





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The 13<sup>th</sup> Governing Council meeting began with a silent prayer. The members of the Governing Council welcomed by the Chairman Thiru. K. Sathiyamoorthy and he presented the agenda one by one to the council in the order as below.

**2018-13-01 TO CONSIDER AND APPROVE THE ACTION TAKEN REPORT OF THE MINUTES OF 12<sup>th</sup> GOVERNING COUNCIL.**

RESOLVED THAT the action taken report of the minutes of the 12<sup>th</sup> Governing Council is NOTED and APPROVED.

**2018-13-02 TO PERUSE THE REPORT OF THE PRINCIPAL ON THE ACADEMIC ACTIVITIES OF THE COLLEGE DURING ACADEMIC YEAR 2017 – 2018.**

RESOLVED THAT, the council perused the report of the principal on the working of the college.

**2018-13-03 TO PERUSE AND RECORD THE NUMBER OF STUDENTS ADMITTED DURING THE ACADEMIC YEAR 2017 – 2018 IN ALL PROGRAMS.**

RESOLVED THAT, the council perused and recorded the number of students admitted in all the programs by the college during academic year 2017 – 2018 as per the list tabled in the governing council meeting.

**2018-13-04 TO APPROVE AND RECORD THE MINUTES OF THE ACADEMIC COUNCIL MEETINGS HELD IN THE ACADEMIC YEAR 2017 – 2018.**

RESOLVED THAT, the council approved and recorded the minutes of the academic council meeting held for various academic related activities during academic year 2017 – 2018.





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2018-13-05 **TO CONSIDER THE PROPOSAL TO OFFER TWO NEW PROGRAMS IN THE UPCOMING ACADEMIC YEAR 2019 – 2020.**

The council APPROVED the proposal to offer the following courses from the academic year 2019 – 2020.

1. M. Sc. Statistics
2. M. Sc. Zoology

2018-13-06 **TO APPROVE THE REVISED BUDGET ESTIMATES FOR THE YEAR 2017 – 2018 AND THE BUDGET FOR THE YEAR 2018 – 2019.**

The revised budget estimates for the year 2017 – 2018 and the budget estimates for the year 2018 – 2019 were NOTED and APPROVED by the governing council.

2018-13-07 **TO APPROVE THE LIBRARY BOOK AND JOURNAL PURCHASE AND SUBSCRIPTION FOR THE ACADEMIC YEAR 2018 - 2019.**

The council APPROVED the purchase of books and subscription of journals as per the list tabled in the governing council.

2018-13-08 **TO PERUSE THE STOCK VERIFICATION REPORT FOR THE YEAR 2017 – 2018 PERTAINING TO ALL THE DEPARTMENTS.**

The council perused and RATIFIED the stock verification report in respect of equipment, furniture of all departments for the year 2017 – 2018.

2018-13-09 **TO RATIFY THE FACULTY RECRUITMENT MADE BY THE STAFF SELECTION COMMITTEE FOR THE ACADEMIC YEAR 2018 – 2019.**

The recruitment made by the staff selection committee for the academic year 2018 – 2019 were NOTED and RATIFIED. The council approved resignations of the faculties and staffs.

2018-13-10 **TO REVIEW AND RATIFY THE FACULTY SELF-APPRAISAL PROCESS AND APPROVE INCENTIVES BASED ON THE FACULTY SELF-APPRAISAL SCORE.**

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The council REVIEWED and APPROVED the scores and incentives recommended to faculties as per their self-appraisal score and same was NOTED & RECORDED.

2018-13-11 **TO REVIEW AND APPROVE THE RESEARCH AND DEVELOPMENT ACTIVITIES.**

The council REVIEWED and APPROVED the Research and Development Activities.

2018-13-12 **TO REVIEW AND RATIFY THE PLAN FOR THE ACADEMIC YEAR 2018 – 2019.**

The council REVIEWED and APPROVED the plan for the academic year 2018 – 2019.

2018-13-13 **TO REVIEW AND APPROVE ACTIVITIES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) AND APPROVE THE AQAR SUBMITTED.**

Council REVIEWED the activities of the Internal Quality Assurance Cell (IQAC) and APPROVED the AQAR submitted.

2018-13-14 **TO PERUSE AND APPROVE THE PROPOSED ACTIVITIES OF ENTREPRENEURSHIP DEVELOPMENT CELL OF THE COLLEGE FOR THE ACADEMIC YEAR 2018-2019.**

Council perused and APPROVED the proposed activities of Entrepreneurship Development Cell of the college for the academic year 2018-2019.

2018-13-15 **TO REVIEW AND APPROVE THE PROPOSED PLAN TO CONDUCT THE BRIDGE COURSE FOR THE FIRST YEAR UG PROGRAMMES OF THE ACADEMIC YEAR 2018 – 2019 TO ENHANCE THE STUDENT'S PERFORMANCE AND THEIR SKILLS SETS.**





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Council REVIEWED and APPROVED the proposed plan to conduct the Bridge Course for the first year UG programmes of the academic year 2018 – 2019 to enhance the student's performance and their skills sets.

2018-13-16 **TO APPROVE THE PROPOSAL FOR THE PURCHASE OF 5 NEW BUSES FOR STUDENT AND STAFF TRANSPORTATION.**

Council REVIEWED the proposal and APPROVED the same.

2018-13-17 **TO REVIEW AND APPROVE FEES CONCESSION UNDER VARIOUS CATEGORIES OF STUDENTS VIZ. SPORTS, NCC, ECONOMICALLY WEAKER SECTIONS ETC. TO THE TUNE OF Rs.4,70,000.00 FOR 549 STUDENTS**

Council REVIEWED the fees concession documents and APPROVED the same.

2018-13-18 **TO APPROVE THE PROPOSAL TO RENOVATE AND PERFORM KUMBABISKAM TO THE VINAYAGAR TEMPLE OF THE COLLEGE.**

Council REVIEWED and APPROVED the same.

2018-13-19 **TO APPROVE THE PROPOSAL FOR THE PURCHASE OF GENERATOR FOR THE COLLEGE.**

Council REVIEWED and APPROVED the same.

2018-13-20 **TO REVIEW AND APPROVE THE PARTICIPATION IN NIRF AND UPLOAD THE DOCUMENTS TO DCS PORTAL OF NIRF 2018.**

The council REVIEWED and APPROVED the same.





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2018-13-21 ANY OTHER MATTER

The Principal thanked all the members of the Council for their valuable suggestions and the necessary approvals for various activities of the Institution and the meeting was concluded.

CHAIRMAN

Date: 20. 05. 2018

CHAIRMAN  
PADMAVANI  
ARTS & SCIENCE COLLEGE (WOMEN)  
OPP. PERIYAR UNIVERSITY,  
SALEM - 636 011.

